

Priest Replacement Ministry (RM) Compensation/Reimbursement Schedule

The following are **minimums**; the pastor may increase as he and the RM priest agree.

Weekend Ministry:

- | | | | |
|---------------------------------------|---------|------------------------------|---------|
| 1. Saturday Reconciliation Ministry | \$30.00 | Saturday Vigil (with homily) | \$40.00 |
| Sunday morning with homily (per Mass) | \$40.00 | Sunday evening with homily | \$50.00 |

2. The current IRS-approved mileage reimbursement is to be used. Each year, the IRS approved rate is sent to the parishes and schools. [It is also available on the diocesan website under the tab "EMPLOYEES", then "Financial Services", then "Mileage Reimbursement Rate."] If the RM priest returns to his residence on Saturday evening and returns to the parish on Sunday, each roundtrip is to be reimbursed.

3. Mass Intention stipends fulfilled by the RM priest are to be paid, including the *Missa Pro Populo*. [For more information on "Mass Offerings" see Section VI, pages 13-16 of the diocese's "Eucharist Guidelines" in the PASTORAL MANUAL or on the website under "Resources". Also see Appendix E in the TEMPORALITIES MANUAL.]

The stipend intention amount is to be specified for each Mass, as only one stipend per day may be kept by a priest; additional stipends are to be given to a charitable purpose in the parish, the parish collection, or the Religious Institute of the religious order priest.

4. Meals (or reasonable reimbursements) are to be provided.

5. If the RM priest stays overnight, the rectory may be used, or reasonable reimbursement provided for commercial lodging.

Weekday Ministry:

6. RM Priests providing weekday Masses, funerals, baptisms, and emergency coverage are to receive negotiated stipends, keeping in mind the above-stated minimums, as well as stole fees if available; in all cases the travel expenses are in addition to the negotiated stipends.

Sources of Compensation/Reimbursement:

7. Stipends and Travel expenses are to be paid from parish funds for absences approved by diocesan policies; for other absences, costs are to be paid by the pastor/parochial vicar himself.

8. For Religious RM priests, Compensation/Reimbursement are paid to the Religious Institute, not to the individual Religious.

RM Priest Invoicing the Parish:

9. RM priests may, if they wish, submit to the parish an itemized invoice for their replacement ministry to facilitate the parish's payment of the priest (or the Religious Institute) within the current pay period.

As recommended by the Presbyteral Council on January 29, 2015, I approve the above revisions, effective February 2, 2015.



February 2, 2015

Most Rev. Curtis J. Guillory, S.V.D., D.D.